

A Regular meeting of the Town of Avon was held on Monday, December 30, 2024 at 6:00 P.M. at the Avon Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Councilmen Malachy Coyne, Councilmen Paul Drozdziel, Councilmen James Harrington.

ABSENT: Deputy Supervisor Thomas Mairs, Attorney James Campbell, MRB Dave Willard,

OTHERS: Diana Farrell, Town Clerk, Brian Shannon, Code Enforcement Officer

VISITORS: Cindy Kellen, Kitty Bressington, Allison Hayes

Supervisor David LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

VISITOR COMMENTS: None.

RESOLUTION #210 APPROVAL OF MINUTES OF MEETING OF DECEMBER 12, 2024

On motion of Councilmen Harrington seconded by Councilmen Drozdziel the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to approve the minutes of December 12, 2024 as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Absent, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION-ATTORNEY REPORT –

Attorney Jim Campbell was not present. No report was given.

DISCUSSION – ENGINEERING REPORT

Dave Willard from MRB was not present. Supervisor LeFeber gave a report. Mr. Willard made suggestion that Town should consider an annual inspection on the East Avon Water Tower. This recommendation is based on our annual inspection done by Livingston Health Department. It has been since 2017 since this tower has been inspected. We inspected the Town Line tank in 2022.

DISCUSSION- HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not present, report was given via email:

HIGHWAY:

- **Snow Removal**
- **Shop**

WATER:

- **Everyday maintenance & sampling**
- **Finish servicing PRV's**

Supervisor LeFeber discussed some truck repairs. We were able to use the back up truck which we didn't surplus when we purchase the last truck.

DISCUSSION- CODE ENFORCEMENT REPORT

Code Enforcement Brian Shannon was present, and a report was given.

- Everything going good; working on open permits
- Received complaints from neighbors of National Grid. National Grid installed some new lighting in their storage yard. The neighbors feel the new lighting is lighting up their property. The Town code clearly states people's lighting should stay on their own property. Brian Shannon is working with National Grid to shield the lighting to stay on their own property.

DISCUSSION – TOWN CLERK REPORT

Diana Farrell was present, and report was given:

- Foot traffic at the Clerk's office has been slow
- Continue to work on dog licenses, notary, DEC sales, marriage licenses
- 2025 tax season is here and taxes mailed

RESOLUTION #211 RESIGNATION LETTER

On motion of Councilman James Harrington seconded by Councilman Paul Drozdziel the following resolution was ADOPTED AYES 1 NAYS 0 ABSENT 1.

RESOLVE to accept resignation letter of Brian Glise, Code Enforcement Officer.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Absent, Supervisor LeFeber – Aye

RESOLUTION #212 SCHEDULE JOINT MEETING WITH VILLAGE OF AVON

On motion of Councilmen Harrington seconded by Supervisor LeFeber the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to approve a joint meeting with the Village of Avon on January 23, 2025 at the Avon Village Hall 74 Genesee St., Avon, NY. at 7 p.m. After the Regular Town Board meeting which will begin at 6:00 p.m.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Absent, Supervisor LeFeber – Aye

RESOLUTION #213 ACCEPT THE LINE TRANSFERS

On motion of Councilmen Harrington seconded by Supervisor LeFeber the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1.

RESOLVE to accept the transfers.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Absent, Supervisor LeFeber – Aye

TOWN OF AVON
PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 12/30/24 MEETING:

GENERAL FUND - TOWNWIDE

<i>Transfer From:</i>	AA.1420.400	Attorney Contr Exp	\$ 2,500.00
	AA.5132.400	Garage Contr Exp	\$ 12,000.00
	AA.7310.100	Youth Service Pers Serv	\$ 11,000.00
		UNANTICIPATED REVENUE	
	AA.2001.000	Park & Recreational Charge	\$ 4,897.00
	AA.2401.000	Interest & Earnings	\$ 36,000.00
	AA.3089.000	St. Aid - Other	\$ 12,718.00
			<u>\$ 79,115.00</u>
 <i>Transfer To:</i>	AA.1110.102	Justice Deputy Clerk Pers Serv	\$ 5,907.00
	AA.1220.102	Sup Secretary Pers Serv	\$ 921.00
	AA.1220.400	Supervisor Contr Exp	\$ 22,729.00
	AA.1320.400	Auditor Contr Exp	\$ 1,125.00
	AA.1380.400	Fiscal Agents Contr Exp	\$ 264.00
	AA.1430.100	Personnel Pers Serv	\$ 71.00
	AA.1450.400	Elections Contr Exp	\$ 5,650.00
	AA.1460.400	Records Mgmt Contr Exp	\$ 747.00
	AA.1620.400	Buildings Contr Exp	\$ 12,932.00
	AA.1680.400	Central Data Proc Contr Exp	\$ 141.00
	AA.1910.400	Unallocated Insurance	\$ 12,561.00
	AA.5182.400	Street Lighting Contr Exp	\$ 478.00
	AA.7310.400	Youth Service Contr Exp	\$ 3,724.00
	AA.8810.400	Cemetery Contr Exp	\$ 5,800.00
	AA.9060.800	Hosp & Med Insurance	\$ 6,065.00
			<u>\$ 79,115.00</u>

GENERAL FUND - OUTSIDE VILLAGE

<i>Transfer From:</i>	BB.8020.400	Planning Contr Exp	\$ 5,352.00
			<u>\$ 5,352.00</u>
 <i>Transfer To:</i>	BB.3620.100	Safety Insp Pers Serv	\$ 1,000.00
	BB.3620.103	Safety Insp Clerk Pers Serv	\$ 2,305.00
	BB.6410.400	Publicity Contr Exp	\$ 1,833.00
	BB.8010.100	Zoning Clerk Pers Serv	\$ 100.00
	BB.8010.103	Zoning Pers Serv	\$ 105.00
	BB.9055.800	Disability Insurance	\$ 9.00
			<u>\$ 5,352.00</u>

CEMETERY FUND

<i>Transfer From:</i>		UNANTICIPATED REVENUE	
CM.2401.000		Interest & Earnings	\$ 982.00
			<u>\$ 982.00</u>
<i>Transfer To:</i>			
CM.8810.100		Cemetery Services	\$ 242.00
CM.8810.400		Cemetery Contractual	\$ 724.00
CM.9030.800		Social Security	\$ 16.00
			<u>\$ 982.00</u>

HIGHWAY FUND - HIGHWAY

<i>Transfer From:</i>		Machinery Contr, Fuel	\$ 19,000.00
DA.5130.401		Brush & Weeds Pers Serv	\$ 11,815.00
DA.5140.100			
		UNANTICIPATED REVENUE	
DA.2300.000		Transportation Services, Other Gov't	\$ 120,000.00
			<u>\$ 150,815.00</u>
<i>Transfer To:</i>			
DA.5130.101		Machinery Svc, Cell Phone Reimb	\$ 34.00
DA.5130.200		Machinery Equipment	\$ 140,463.00
DA.5130.400		Machinery Contr Exp	\$ 8,873.00
DA.5140.400		Brush & Weeds Contr Exp	\$ 671.00
DA.5142.100		Snow Removal Pers Serv	\$ 463.00
DA.5142.400		Snow Removal Contr Exp	\$ 296.00
DA.9055.800		Disability Insurance	\$ 15.00
			<u>\$ 150,815.00</u>

HIGHWAY FUND - OUTSIDE AVILLAGE

<i>Transfer From:</i>		General Repairs Contr Exp	\$ 52,023.00
DB.5110.40		UNANTICIPATED REVENUE	
DB.3501.000		Consolidated Highway	\$ 175,873.00
			<u>\$ 227,896.00</u>
<i>Transfer To:</i>			
DB.5112.200		Perm Improvements Pers Serv	\$ 227,896.00
DB.9055.800		Disability Insurance	\$ 30.00
DB.9060.800		Hosp & Med Insurance	\$ 5,386.00
			<u>\$ 227,896.00</u>

LIGHT FUND

<i>Transfer From:</i>		UNANTICIPATED REVENUE	
SL.5999.000		Unexpended Balance	\$ 723.00
			<u>\$ 723.00</u>
<i>Transfer To:</i>			
SL.5182.400		Street Lighting Contr Exp	\$ 723.00
			<u>\$ 723.00</u>

WATER FUND

<i>Transfer From:</i>	SW.1990.400 SW.8310.400	Contingency Administration Contr Exp	\$ 5,975.00 \$ 3,358.00 <u>\$ 9,333.00</u>
<i>Transfer To:</i>	SW.1420.400 SW.8320.400	Attorney, Contr Exp Source Supply Pwr & Pump Contr Exp	\$ 1,632.00 \$ 7,701.00 <u>\$ 9,333.00</u>

APPROVED

NOT APPROVED

David Heiser
SIGNATURE - SUPERVISOR

12/30/24
DATE

Jana Albano
SIGNATURE - COUNCILPERSON

12-30-24
DATE

[Signature]
SIGNATURE - COUNCILPERSON

12-30-24
DATE

Malachy K Coyne
SIGNATURE - COUNCILPERSON

12/30/24
DATE

SIGNATURE - COUNCILPERSON

DATE

RESOLUTION #214 APPROVAL OF 3RD FLOOR BUILDING USE FOR JANUARY 18, 2025

On motion of Deputy Supervisor Mairs seconded by Councilman Harrington the following resolution was ADOPTED WITH A ROLL CALL AYES 4 NAYS 0 ABSENT 1

RESOLVE to approve Anna & Zach Prouty to use the 3rd Floor on January 18, 2025.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Absent, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION: The Board decided to further discuss the criteria included in the building use agreement at a future meeting. Board members concerns included being sure that we are not competing with public sector providing space for the public to hold functions.

DISCUSSION: Teacher at Avon Central School District, Rob Fries reached out to the Town inquiring about using the 3rd Floor on behalf of the Avon Teachers Association. He was told to fill out a Building Use application for consideration.

RESOLUTION #215 ACCEPT THE CLAIMS

On motion of Councilman Harrington seconded by Councilman Coyne the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to accept for payment Abstract 2024-24 in the following amounts:

Concerning ABSTRACT of Claims Number 2024-24 including claims as follows:

General Fund	Amounts totaling \$ 24,398.66
Highway Fund	Amounts totaling \$ 17,353.30
Water Fund	Amounts totaling \$ 4,120.37
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	Amounts totaling \$ 1,429.31
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town of Avon Fire Protection	No Voucher
Rte. 39 Water SW2	No Voucher

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Absent, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

OPEN DISCUSSION BOARD MEMEBERS:

Councilman Harrington wanted to discuss paid holidays for the part-time employees. The Town Board is planning to update the employee handbook in 2025. This is a more appropriate time to discuss employee benefits.

Councilman Harrington also asked about the camera in the back of building and also protecting the generator in back of the building.

VISTOR COMMENTS: Kitty Bressington asked if maybe having more scheduled meetings with the Village of Avon. Supervisor LeFeber stated he will reach out to Mayor Hayes and asked if they would be interested in calendar dates for joint meetings.

On motion of Councilman Harrington seconded by Councilman Coyne the meeting was adjourned at 6:37 P.M.

Respectfully submitted by:

Diana Farrell, Town Clerk